Notice of 16th Annual General Meeting

Notice is hereby given for the 16th Annual General Meeting of Persatuan Usahawan Komputer Malaysia (PUKM) to be held on:

Date: 30th April 2016 (Saturday)
Time: 8.00pm
Venue: **Awana Hotel, Meeting Room Tanau, Level 3**

Meeting Agenda
1. Welcome speech from The President
2. To accept the last minutes of meeting
3. To Table the Audited Accounts for the financial year ended 31st December 2015 by Treasurer.
4. Activities planned for year 2016/17
5. Meeting adjourned.

Facilities Provided FREE to every member
1. **ONE** Hotel room (for **2 persons**) is provided FREE by PUKM
2. Dinner on 30th April, Breakfast on 1st May is provided FREE by PUKM for **TWO** persons only.

Hotel Room Check-in
Room Check-in is after 3**.00pm on 30th April 2016 (Saturday)** and check-out is before **12.00pm on 1st May 2016 (Sunday).** Early check-in will be allowed by the resort subjected to room availability. Should you encounter any difficulties during check-in, please call Ms Denisa at 019-7270011.

Payment of Annual Fee
Statement of account had been sent to you on separate email, **if you do not receive it please contact us.** All overdue payment should be settled before AGM begins. Kindly bank-in to PUKM Public Bank account No: 311-582-8700 and email info@pukm.org.my or fax the bank-in slip to 03-2724 7061

Confirmation of Registration
Please register via email to info@pukm.org.my or fax to 03-2724 7061, your registration will confirm via email. If you do not receive our confirmation kindly contact Ms Denisa at 019-7270011

Only register and reserve the room if you are coming, for the past few years we have wasted thousands of PUKM fund to book for the room which is left empty because member did not turn up. We seek your co-operation on this matter.

WE STRONGLY REQUEST MEMBERS TO SETTLE ANNUAL FEE AND ADDITIONAL REQUEST PAYMENT BEFORE THE AGM SO WE CAN MAKE NECESSARY ARRANGEMENTS WITHOUT HASSLE.

RG Naidu
Secretary
Persatuan Usahawan Komputer Malaysia
Mobile: 019-2687898

Persatuan Usahawan Komputer Malaysia
No 17, Jalan Dedap 4, Taman Johor Jaya, 81100 Johor Bahru
Tel: 07-3530011

PUKM 16th AGM 30th April 2016

Reply Form

Company Name: _____ M/ship No: _____

Full Name (as in Mykad)_____ Hand Phone: _____

MyKad Number: _____(for hotel booking used)

Please mark ☑ at the appropriate box

☐ I'm attending this AGM   ☐ I'm NOT attending this AGM

Please reserve the following room and meals for me; I will make full payment including my membership fee before attending the AGM.

☐ One FREE Superior Deluxe Hotel Room (for **2 persons**), this includes:
   a) Dinner on 30th April 2016 for **TWO** person
   b) Breakfast on 1st May 2016 for **TWO** person

I would like to order the following additional:

		QTY	TOTAL
☐ Additional TWIN SHARING ROOM **RM286.00nett**		_____	_____
a) Breakfast on 1st May 2016 for **TWO** person			

MEALS PRICE @ Rajawali Restaurant,
Meal Type

		QTY	TOTAL
☐ Buffet Breakfast	**RM29.00nett**/per pax	_____	_____
☐ Buffet Dinner	**RM62.00nett/**per pax	_____	_____
	GRAND TOTAL		_____

All payment to be issued to **Persatuan Usahawan Komputer Malaysia** Public Bank A/C: 3115-828-700

Please email your reservation to info@pukm.org.my of fax to 03-2724 7061 not later than **15th April 2016,** Rooms are allocated on first-come-first served basis depending on availability, as such we appreciate very much if you can make reservation immediately upon receiving this notification. If reply form is not received by **15th April 2016** we consider you are not attending.

_____
Chop and Signed